



CITY OF GLENDORA  
116 E. FOOTHILL BLVD.  
www.ci.glendora.ca.us



## DEMO INGROUND POOL SUBMITTAL CHECKLIST

### DEMOLITION OF INGROUND POOLS

**THREE sets of plans:** Provide a scaled, dimensioned site plan reflecting a plan view of the property indicating the location of the swimming pool in relation to all structures and property lines.

All plans must be **drawn to scale** and fully dimensioned.

- Address of Subject Property**
- Scope of work** (For example: "Remove existing swimming pool".)
- Site Plan** – Include all of the following information:
  - Lot dimensions
  - Drainage flow
  - Setbacks from existing structures and property lines
- Provide a letter from a Licensed California Geotechnical Engineer** – the Engineer details the extent of pool shell removal as follows:
  - Provide holes in the lowest portion (s) of the pool totaling no less than nine square feet at each required location
  - Remove all pool walls to a depth of 24" below grade.
  - Engineer's letter\* must be original wet stamped and signed by the Engineer.
    - \*Require 2 original stamped and signed Engineer's letter
- Backfill pool** – under the direction of the Geotechnical Engineer to assure proper compaction.
- Compaction Report** – Provide a report from the Geotechnical Engineer documenting the proper backfill compaction. Letter shall be affixed with a wet seal and wet signature of the Engineer.

See sample site plan on the reverse side of this document. This is an example only.  
Your site plan must reflect the property lines/dimensions of your property.

# SAMPLE SITE PLAN\*

\*Your plan must reflect your property

