

CITY OF GLENDORA PUBLIC WORKS DEPARTMENT DRAINAGE DEVICE INSPECTION CERTIFICATION

The purpose of this handout is to clarify the drainage device inspection certification requirements for grading permits.

The City of Glendora requires a licensed Professional Engineer to submit a wet signed and stamped drainage device inspection certification on their company's letterhead prior to the issuance of a Certificate of Occupancy. Below is the required format and required content of the drainage device inspection certification letter.

Date

City of Glendora – Public Works Department Attention: Engineering Division 116 E. Foothill Blvd. Glendora, CA 91741

DRAINAGE DEVICE INSPECTION CERTIFICATION

RE: Project Name Project Address: Street

Grading Permit Number: xxxxxx

Gentlemen,

This letter confirms that based on my field observations, all pipes, forms and reinforcing steel were placed and located in accordance with the approved plans and specifications.

Sincerely,

Signature (The licensed professional is to stamp and wet sign the letter)

Drainage device inspection certification letters that do not meet this format will be rejected. The City may require an as-built drawing to be included in order to clarify any discrepancies.

(07/2013)