City of Glendora
Board of Library Trustees

Monday, March 17, 2014
City Council Chambers
116 E. Foothill Boulevard
Glendora, CA 91741

CALL TO ORDER

The REGULAR MEETING of the City of Glendora Board of Library Trustees was called to order at 7:00 p.m. by President Hollanders.

ROLL CALL

Board Members Present: President Patrick Hollanders, Vice President Jennifer Leos, Trustee Patricia Gomer, Trustee Christine Smith and Trustee Helen Storland

Board Members Absent: None

Staff Members Present: Library Director Janet Stone, Senior Librarian Cindy Romero and Management Analyst Elke Cathel

SPECIAL ITEMS - None

PUBLIC COMMENT

President Hollanders **OPENED** the Public Comment Period.

As there was no one wishing to speak, President Hollanders **CLOSED** the Public Comment Period.

REORDERING OF AND ADDITIONS TO THE AGENDA - (Action: President request motion to adopt agenda as presented)

It was MSC (Gomer/Storland) to adopt the Board of Library Trustees meeting agenda for March 17, 2014 as presented.

The motion carried 5-0 as follows: AYES: Hollanders, Gomer, Leos, Storland, Smith; NOES: None; ABSENT: None; ABSTAIN: None.

CONSENT CALENDAR

It was MSC (Storland/Gomer) to approve Consent Calendar Item #1, minutes of the Library Board meeting of February 24, 2014 as presented.

The motion carried 5-0 as follows: AYES: Hollanders, Gomer, Leos, Storland, Smith; NOES: None; ABSENT: None; ABSTAIN: None.

1. Minutes of meeting of February 24, 2014

REPORT OF LIBRARY DIRECTOR (Informational)

2. Presentation of the report of the Library Director

Library Director Stone reported that 24 people attended the Library's Opera Talks on March 15, 2014. Stone thanked Trustee Storland for volunteering to coordinate the Opera Talks program.

Director Stone reported that staff has started researching the possibility of renting out the Plaza and Bidwell Forum for private parties and receptions. She added that the Library has in the past received requests for such events. The benefits of making the Plaza and Bidwell available include increasing the visibility and usage of this underutilized area, which community members talked about at the Library's Strategic Planning Workshop. Stone stated that she will provide a progress report to the Board in the coming months.

Trustee Gomer expressed her excitement that the Library's signage project has expanded and will now encompass the entire civic center. Director Stone confirmed that the Board of Library Trustees will be able to provide input as the signage project progresses.

The Trustees commented on the use of the Friends Room for the City's press conferences during the recent emergency operations. They agreed that the Friends Room, with the exterior entrance, restroom and ample space provided the ideal venue. Director Stone added that she received a lot of positive feedback regarding the Friends Room.

On behalf of the Board of Library Trustees, President Hollanders thanked library and city staff for all their efforts during the latest emergency operations activation.

In response to a question regarding the self-check machine in the Children's room, Senior Librarian Romero replied that the machine has been ordered and the project is on schedule.

UNFINISHED BUSINESS - None

NEW BUSINESS

3. Library Events Calendar

The Board of Library Trustees reviewed the events calendar. Trustee Gomer highlighted the Trivia Challenge, scheduled for March 29, 2014, and encouraged citizens to attend this exciting event.

Director Stone stated that the Library will have a booth on the Plaza during the City's Earth Day Celebration on April 26, 2014. The booth will need to be staffed from 9 a.m.

until 3 p.m. Stone asked the Trustees to let her know by the first week in April if they are able to volunteer in the booth, working in either one or two hour shifts.

Director Stone noted that Mr. John Lundstrom, who was selected Citizen of the Year, will be honored at a banquet on Thursday, April 24, 2014. She asked the Trustees to let her know if they are interested in joining the celebration.

Director Stone informed the Board that the 2nd Annual *Serving with a Purpose* conference will be held on Thursday, May 22, 2014 in Ontario. This conference is for Friends, Trustees, Foundations, Volunteer Leaders and staff who support them. Director Stone stated that she will forward the flyer to the Trustees for consideration.

Trustee Storland commented on the Opera Talks program and thanked Development Office Coordinator Sherry Heinrich for her assistance during the March Opera Talk.

President Hollanders highlighted the next 'Science: On Earth & Beyond' program scheduled for April 12 at 2 p.m., and invited the citizens to visit the Library and enjoy this program.

BOARD MEMBER ITEMS

4. Agenda Planning Calendar (no action will be taken on any item brought up at this time)

The Board of Library Trustees reviewed the agenda planning calendar.

President Hollanders commented on the possible need to revise the Library's policies if the Plaza and Bidwell will be available for private parties.

Trustee Gomer commented on the possible need to revise the Library's policies to include e-cigarettes. Director Stone stated that the City's executive team discussed e-cigarettes and the City Attorney has been tasked with researching the legal implications.

5. Board member items and announcements (no action will be taken on any item brought up at this time)

On behalf of the Board of Library Trustees, President Hollanders recognized and congratulated the following Library Staff: Alexis Mendoza for 5 years of service to the City of Glendora; Yessica Pinedo for providing outstanding customer service and Daisy Fregoso for being the Library's February Star Service winner and for her assistance during the recent EOC activation.

ADJOURNMENT

There being no further business, President Hollanders adjourned the meeting at 7:18 p.m.

Janet Stone
Library Director/Board Secretary

Minutes were approved on April 21, 2014 by the Board of Library Trustees.