

City of Glendora
Library Board of Trustees



Monday, June 17, 2013
City Council Chambers
116 E. Foothill Boulevard
Glendora, CA 91741

CALL TO ORDER

The REGULAR MEETING of the City of Glendora Board of Library Trustees was called to order at 7:03 p.m. by President Gomer.

ROLL CALL

Board Members Present: President Tricia Gomer, Vice-President Debbie Deal, Trustee Helen Storland, Trustee Jennifer Leos and Trustee Patrick Hollanders

Board Members Absent: None

Staff Members Present: Library Director Robin Weed-Brown and Management Analyst Elke Cathel

SPECIAL ITEMS

Presentation of gavel plaque to Library Board Vice-President Debbie Deal for her six years of service on the Library Board, and for serving as Library Board President from July 2010 to June 2011

Library Board President Gomer presented a gavel plaque to Library Board Vice-President Debbie Deal in recognition of her six years of service on the Library Board, and for serving as Library Board President from July 2010 to June 2011.

PUBLIC COMMENT

President Gomer **OPENED** the Public Comment Period.

As there was no one wishing to speak, President Gomer **CLOSED** the Public Comment Period.

REORDERING OF AND ADDITIONS TO THE AGENDA - (Action: President request motion to adopt agenda as presented)

It was MSC (Deal/Storland) to adopt the Board of Library Trustees meeting agenda for June 17, 2013 as presented.

The motion carried 5-0 as follows: AYES: Gomer, Deal, Hollanders, Storland, Leos; NOES: None; ABSENT: None; ABSTAIN: None.

CONSENT CALENDAR

It was MSC (Storland/Hollanders) to approve Consent Calendar Item #1, minutes of the Library Board meeting of May 20, 2013 as presented.

The motion carried 5-0 as follows: AYES: Hollanders, Deal, Storland, Gomer, Leos; NOES: None; ABSENT: None; ABSTAIN: None.

1. Minutes of meeting of May 20, 2013

REPORT OF LIBRARY DIRECTOR (Informational)

2. Presentation of the report of the Library Director

Library Director Weed-Brown thanked Vice-President Deal for her service to the Glendora Library.

Weed-Brown informed the Board that six applications were received for the Library Board position. Applicant interviews are scheduled for June 25 starting at 5:30 p.m. The appointment will be made by City Council at the regular City Council meeting following the interviews.

Library Director Weed-Brown reported that 1,223 children were registered for Summer Reading Club as of Saturday, June 15, 2013. These children reported on 1,641 hours of reading. 362 teens reported on 74,182 pages read. 115 Young Adults reported on 19,000 pages read. In 2 weeks staff has issued 310 new library cards and checked out over 17,000 items. The off-site Summer Reading Program is also very successful, with approximately 115 children participating. Weed-Brown added that attendance at the first big Summer Reading program was excellent, with over 300 people at the first show and over 200 at the second show.

Library Director Weed-Brown stated that the new café tables and chairs in the lobby and the teen area are being well used.

In response to a question regarding the historical photos, Weed-Brown replied that the Library received these photos several years ago. New frames will be purchased in the new fiscal year and the photos will be displayed throughout the library.

The Trustees commented on how much bigger and open the remodeled lobby feels.

UNFINISHED BUSINESS

3. Library Plan of Service Goal

The Trustees and Weed-Brown reviewed and discussed the draft strategic plan included in the Board packet. Library Director Weed-Brown pointed out several key segments, such as a more centralized service model, the expanded use of social media and connecting to the CENIC broadband backbone, once approved by the State.

Library Director Weed-Brown reported that a copy of the draft strategic plan was also provided to the City Manager.

The Trustees expressed their support for the draft document as presented. Library Director Weed-Brown stated that she will work on finalizing the document.

4. Planning for Annual Joint meeting with City Council

Library Director Weed-Brown stated that a response has not been received yet regarding the request to schedule the joint meeting for August 13, 2013. She added that the library's strategic plan facilitator, Joan Frye Williams, has tentatively reserved August 13, 2013 to present the process and the results of the Library's strategic plan to City Council.

5. Self-Evaluation of Board of Library Trustees

President Gomer handed out the draft self-evaluation of the Library Board. The Trustees reviewed and discussed the handout.

It was MSC (Deal/Hollanders) to adopt the Board's self-evaluation as presented by President Gomer. The motion carried 5-0 as follows: AYES: Storland, Gomer, Deal, Hollanders, Leos; NOES: None; ABSENT: None; ABSTAIN: None.

NEW BUSINESS

6. Library Events Calendar

The Board reviewed the events calendar. President Gomer pointed out Night on the Plaza on July 13. Library Director Weed-Brown stated that the Friends Foundation quarterly meeting is scheduled for June 25, 2013. Trustee Hollanders stated he would be unable to attend the quarterly meeting. Vice-President Deal stated she would be attending.

Library Director Weed-Brown pointed out the Youth Volunteer Recognition Event scheduled for July 29 at 3 p.m. She asked the Trustees to let staff know if they are able to attend.

BOARD MEMBER ITEMS

7. Agenda Planning Calendar (no action will be taken on any item brought up at this time)

The Board reviewed the agenda planning calendar. Library Director Weed-Brown asked the Trustees to let her know if there is anything they would like to add. She reminded the Trustees that the Library Board meetings in January and February are scheduled for the 4th Monday due to holidays.

8. Board member items and announcements (no action will be taken on any item brought up at this time)

Trustee Leos thanked Vice-President Deal for her service.

Trustee Hollanders thanked Vice-President Deal for her service. He encouraged Glendorans to come to the library and take part in this year's Summer Reading Club *Reading is so Delicious*.

Trustee Storland thanked Vice-President Deal for her support and service. She commented on the outstanding JPL programs, presented by the Glendora Library.

Vice-President Deal thanked the Trustees for their comments. She stated that it was a pleasure serving on the Board of Library Trustees.

President Gomer commented on the *Serving with a Purpose* conference, which she recently attended with Weed-Brown and Trustee Leos. It was a very good conference with good speakers. She reminded everyone that Night on the Plaza is scheduled for July 13. President Gomer thanked Deal for her years of service.

CLOSED SESSION

9. Closed Session - Public Employee Performance Evaluation (pursuant to Government Code §54957) Title: Library Director

President Gomer read the following closed session title in the record: Public Employee Performance Evaluation (pursuant to Government Code §54957); Title: Library Director.

President Gomer recessed the meeting into closed session at 7:55 p.m.

RECONVENE OPEN SESSION AND ANNOUNCE ANY ACTION TAKEN

President Gomer reconvened the meeting into open session at 8:21 p.m. Gomer reported that the Board conducted the annual evaluation of the Library Director's performance.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:22 p.m.



Robin Weed-Brown
Library Director/Board Secretary

Minutes were approved on July 15, 2013 by the Board of Library Trustees.