#### Minutes

# CITY OF GLENDORA LIBRARY BOARD OF TRUSTEES – Special Meeting

Library-Bidwell Forum 140 S. Glendora Ave, Glendora CA 91741 June 13, 2011 3:00 p.m.

## 1. CALL MEETING TO ORDER

The Special Meeting of the Glendora Library Board of Trustees was called to order at 3:00 p.m. by President Deal.

#### 2. ROLL CALL

Board Members Present: Debbie Deal, Helen Storland, Mike Conway, Tricia Gomer

and Bill Robinett

Board Members Absent: None

Staff Members Present: Robin Weed-Brown, Library Director; Elke Cathel,

Administrative Assistant; Thom Hill, President, Glendora

Public Library Friends Foundation

#### **NEW BUSINESS**

# 1. Friends Foundation Budget Discussion

President Deal thanked President Hill for attending this meeting. Hill shared the Foundation's willingness to work with the Library and the City to come to an agreement on how to best accomplish the Library's and the city's goals and deal with the impending retirement of the Assistant Library Director.

Hill stated that at the Foundation's quarterly Board meeting on June 28<sup>th</sup>, 2011, the Foundation will discuss if any monies can be put forward by the Foundation to fund an executive director position and if so, how much. He cautioned that if the Foundation agrees to financially support another position, it could jeopardize its ability to receive grant funds as the overhead would then become too high. In addition, the Friends Foundation could lose its base of financial support in Glendora if the Foundation has to fund another position. Hill reminded the Board that the Foundation is already paying for two salaries.

Hill stated that the Friends Foundation Board is concerned about funding activities that they feel legitimately fall under the scope of the City. He reminded the Board that the Foundation already funds many things, such as Summer Reading Clubs, Adult Literacy, library programs and community outreach, just to name a few. Hill voiced his belief that the Friends Foundation and the City need to share in a mutual commitment to the Foundation's outreach into the community.

Hill and the Board discussed next year's budget scenarios, possible budget cuts, the impacts if these cuts are implemented, succession planning and reorganization of assignments to deal with the upcoming retirement of the Assistant Library Director. They agreed that budget reductions are a necessary part of the current economic situation.

The Board and President Hill discussed meeting with the City Manager to provide input on how best to meet the challenges facing the Glendora Library. It was agreed that the President and Vice-President of the Friends Foundation, the President of the Library Board and the Library Director should meet with the City Manager. President Deal asked Weed-Brown to schedule a meeting with the City Manager, possibly later this week or next week.

### 2. Board discussion and preparation for joint meeting with City Council

The Board reviewed the handout and presentation and finalized the time line for tomorrow night's joint meeting.

The Board thanked Weed-Brown for putting together a wonderful PowerPoint presentation and handout.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:50 p.m. Respectfully Submitted,

Robin Weed-Brown, Library Director

\*The above minutes are subject to the Library Board's additions or corrections and final approval.