



Subject: PUBLIC AREA FOOD AND DRINK POLICY

Effective: 1997; Revised October 2004; Reviewed October 15, 2007; Revised November 17, 2014; Revised November 20, 2017

Policy Objective:

To establish a policy to cover drinks and food in the public areas of the library

Authority:

Board of Trustees of the Glendora Public Library

Library Board of Trustees Minute Order 1997

Assigned Responsibility:

Board of Trustees of the Glendora Public Library, Library Director and assigned staff. All questions arising from this policy are to be brought to the attention of the Library Board, if not resolvable by the Library Director

CITY OF GLENDORA
BOARD OF LIBRARY TRUSTEES

PUBLIC AREA FOOD AND DRINK POLICY
Glendora Public Library

The Glendora Public Library is committed to providing a comfortable learning environment. This Food and Drink Policy provides guidelines for Library users to enjoy an occasional snack in designated areas, while protecting the shared resources and maintaining a clean and welcoming space for all Library users. We ask that Library users act responsibly when consuming food and drink in the Library, be considerate of others near them, and adhere to the following guidelines. Exceptions may include:

- events held in meeting rooms, special events in the library, and/or other circumstances as approved by the Library Director or designee prior to the event
- foods consumed exclusively in outdoor areas, lobbies, or areas designated for extended Library services

ALLOWED: Beverages in covered containers (e.g. cans, cups with a top, bottles with sipper tops, bottled water)

Vending machine type snacks (e.g. candy, cookies, crackers, nuts, chips) in a wrapper, bag or container.

NOT ALLOWED: Open drinks
Alcohol
Ice Cream/yogurt
Restaurant Food (including fast food meals such as hamburgers, fries, salads, tacos, burritos, pizza, etc.)
Sandwiches
Anything requiring one or more utensils, such as soup, salads, etc.

Whether inside or outside, all areas should be left as clean as they were before use. Trash, recyclables, and uneaten food should be placed in appropriate containers. All spills, crumbs, smears, etc. must be cleaned up by the consumer. Paper towels can be obtained at any public service desk. Major spills or those potentially impacting facilities or property should be reported to the staff as soon as possible.

In designated quiet areas, food consumption must be silent. Unattended food and drink openly displayed in public areas will be confiscated and discarded.

No food or drink is allowed around any of the Library's public computer equipment.

Food and drink privileges, use of library rooms, facility, and/or resources may be suspended if policy is abused.

Approved and adopted this 20th day of November, 2017.

Ayes: 3

Noes: 0

Absent: 2

City of Glendora
Board of Library Trustees

Attest: Janet Stone
Janet Stone, Library Director

By: ASGM
Robin Merkley, Vice President