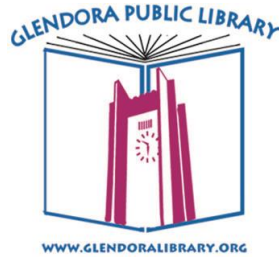


City of Glendora
Board of Library Trustees
Special



Monday, August 07, 2017
City Council Chambers
116 E. Foothill Boulevard
Glendora, CA 91741

CALL TO ORDER

The SPECIAL MEETING of the City of Glendora Board of Library Trustees was called to order at 6:00 p.m. by President Hollanders.

ROLL CALL

Board Members Present: President Patrick Hollanders, Vice President Robin Merkley, Trustee Jennifer Leos, Trustee Helen Storland and Trustee Doris Blum

Board Members Absent: None

Staff Members Present: Library Director Janet Stone, City Attorney Wayne Leech, Management Analyst Elke Cathel

PUBLIC COMMENT

President Hollanders OPENED the Public Comment Period.

There was no one wishing to speak; therefore, President Hollanders CLOSED the Public Comment Period.

NEW BUSINESS

1. Review of City Administrative Policy 4.04 - Bylaws of the Board of Library Trustees

Director Stone presented the staff report. She provided background information on the bylaws review and the extensive research that has been done to-date. She welcomed City Attorney Wayne Leech, present to provide legal context and considerations.

President Hollanders commented on the opportunity to thoroughly review and update the bylaws.

Discussion followed. Items discussed included:

- question of expanding involvement in the hiring process of the Library Director
- processes that are specified in the Municipal Code, such as hiring and budget processes, that would require the Council to amend the Municipal Code, should the desire be to guarantee implementation of changes
- whether to include Ordinance No. 43 in the bylaws for historical purposes
- question of expanding involvement in the annual budget process, realities of

- providing feedback, and awareness of what is being submitted
- adequacy, accuracy, strength, clarity, and objectives of wording suggestions made throughout the bylaws review so far
 - existing opportunities for Board to offer guidance and recommendations to Council

President Hollanders proposed creating a subcommittee to work on proposed wording, perhaps in conjunction with legal counsel. He volunteered to serve on the subcommittee, as did Trustee Gutierrez. Hollanders suggested that the subcommittee and City Attorney may have some proposed wording by the September Board meeting for the Board to review, and that the Board might begin considering an approach to Council.

A motion was made by Vice President Merkley, seconded by Trustee Leos, that Patrick Hollanders and Roger Gutierrez serve as a subcommittee for the review of the bylaws. The motion carried 5-0 as follows: AYES: Hollanders, Storland, Blum; Merkley; Leos; NOES: None; ABSENT: None; ABSTAIN: None.

ADJOURNMENT

There being no further business, President Hollanders adjourned the meeting at 7:19 p.m.



Janet Stone
Library Director/Board Secretary

Minutes were approved on August 21st, 2017 by the Board of Library Trustees.