



CITY OF GLENDORA WATER CONSERVATION PROGRAM

RESIDENTIAL/COMMERCIAL TURF REMOVAL PROGRAM REQUIREMENTS

CUSTOMERS OF CITY OF GLENDORA, WATER DIVISION
REBATE amount is \$2 per square foot of turf removed IF at least 75%
of the new landscape coverage materials are purchased with a Glendora merchant.
*Funding is limited to a MAXIMUM of 1,500 square feet per address.

To be eligible for a rebate, customers must:

- Have a water account with the City of Glendora Water Division and the project area must be on the property associated with that account.
- Have grass in the proposed project area
- Submit a completed application along with:
 1. Sketch/drawing of plans to replace turf grass with qualifying plants/materials on 8 ½” x 11” sheet of paper. (MUST include dimensions);
 2. Full list of plants/materials to be used;
 3. 5 color photos of the proposed project area; and
 4. City of Glendora Water Bill for the address.
- Projects will be verified through a post-inspection before the rebate is issued. Receipts for all new landscape materials will be required.

*Important Note: It is solely the customer’s responsibility to fully understand and comply with program rules before making any modifications to your landscaping.

*Participants are NOT eligible for the Water Conservation Rebate Program outdoor landscaping incentives.

Requirements for the Turf Removal Rebate:

After submission of an application, customers will be contacted by the City of Glendora, Water Conservation Section for approval. **No work shall be started prior to this approval. Verification that turf is being removed is required.** Projects that have been started or completed prior to receiving an approval notice will not be considered for this program. The approval will specify the square feet your project has been approved for and your reserved rebate amount. **Your final rebate cannot be larger than your reserved amount**, even if you remove additional square footage. Measurements will be taken at your post-inspection to verify accuracy. **There is no guarantee to the initial reserved amount if the measurements are unable to be verified at post-inspection.** It is important that you estimate and measure your project area correctly.

The project MUST be completed within 150 days of approval.

A combination of drought tolerant plants, trees, mulch, decomposed granite and gravel are acceptable turf replacements. **All bare soil areas between plants must be covered with a minimum 2” layer of permeable material** such as mulch or decomposed granite. Converted area cannot be covered with impermeable surfaces such as concrete, pavers, brick, or asphalt. Use of a permeable weed barrier is highly encouraged; non-permeable sheeting or plastic is not permitted. New landscape designs must NOT contain new grass of any kind or any living turf-like plant materials.

A design plant list must be provided with application. (A full list of acceptable plants can found at www.bewaterwise.com)

At least 50 percent of the front and street side setback areas are required to be covered and maintained with some combination of drought tolerant live trees, shrubs, vines, ground covers, flowers, or other type of vegetation. The calculation of 50 percent may include the area between plants that are spaced in consideration of their mature size, and any area under an existing drip line of a tree that is covered and maintained with a permeable material such as mulch or decomposed granite.

Bare soil areas must be covered by mulch, decomposed granite, or rock to prevent soil erosion.

Parkway area requirements:

- Nothing may be planted higher than 3 feet
- No plastic sheeting or other non-permeable materials can be used
- No concrete paving; access to utilities must be maintained
- Do not completely fill in area with rocks; some decorative rocks can be used in conjunction with plants, groundcover, and mulch.

All projects must comply with Glendora's landscaping requirements. The City of Glendora, Water Division is not responsible for projects that do not meet the requirements.

If your retrofit is larger than 2,500 square feet or 1,000 square feet if you reside within the fire zone, it may be subject to additional Landscape requirements through the Glendora Planning Department.

If you will be adding, removing, or modifying irrigation valves or pipes supplying water to irrigation valves a plumbing permit may be required through the Glendora Building Division. If your project qualifies for this program, the permit fee will be waived.

Residents in homeowners' associations will be responsible to check with the association's Board for the landscape requirements in their specific areas. Water agencies and local cities have no jurisdiction within homeowners' associations for landscape requirements. In addition, if you live in one of the following neighborhoods please check with the Glendora Planning Department: Arboreta, Saratoga, or Monrovia Nursery.

You may submit applications for your property up to the total allowed rebate amount of \$3,000. Currently, the City of Glendora allows a total of 1,500 square feet, or \$3,000 total rebate per property. You may elect to submit subsequent applications for your property up to this maximum amount, after which point you will be ineligible for additional rebates.

The customer is to notify the City of Glendora, Water Conservation Section upon completion to schedule the post-installation inspection. Receipts for all new landscape materials will be required to qualify.

The City of Glendora reserves the right to modify the terms of this program at any time. Funds are available on a limited basis. Once funds are reserved, funding is ensured if the project is completed within the terms of the rebate program.

If you have any specific questions about the landscape requirements, please call the Water Conservation Program at 626-852-4838.



Residential/Commercial Turf Removal Program Application Rebate Reservation

(Projects "in progress" or already completed do not qualify for this program.)

Applicant Information (please print legibly)			
Property Owner:	Contact Person (if different):		
Daytime Phone Number:	Email:		
Mailing Address:	City:	State:	Zip:
Project Information			
Property Type: (please circle one) <input type="checkbox"/> Single Family Home <input type="checkbox"/> Duplex/Triplex/Fourplex <input type="checkbox"/> Townhome		Total Lot Size:	
Property Address:	City:	State:	Zip:
Water Agency (on your water bill):	Water Service Account Number (MUST include a copy of a recent water bill):		
Estimate square footage in areas where turf is to be removed: _____ Front yards & areas visible from the street take precedence over backyards. NEW landscape designs cannot include new grass of any kind. The project must be completed within 150 days of approval. Receipts for new landscape materials MUST be provided.		Notes:	
How is the turf irrigated now? (Circle one) <input type="checkbox"/> Automatic sprinklers <input type="checkbox"/> Manual sprinklers <input type="checkbox"/> Hand watered <input type="checkbox"/> Other			
What type of irrigation controller do you use? <input type="checkbox"/> Automatic controller <input type="checkbox"/> Smart controller <input type="checkbox"/> None <input type="checkbox"/> Other			
Model: _____			
Briefly describe your plan for the converted area (plants to be used, irrigation changes, etc. "Before" pictures will be taken by Water Conservation staff with this application-Part 1) & attach a landscape design plan including dimensions:			
How do you plan to complete your project? <input type="checkbox"/> Self <input type="checkbox"/> Contractor <input type="checkbox"/> Other			
Disclaimer			
The City of Glendora, Water Division makes no representation or warranty relating to contracted services or products that may be installed in converted areas, including any hazardous substances that may be contained in the product. Removal of turf and installation of water efficient devices does not guarantee reduced water use. This application is for a rebate only as outlined in the Guidelines. Rebates are limited to 1,500 square feet or \$3,000 per residential site. \$2 incentive will NOT exceed 1,500 square feet. No impermeable surfaces will be included in the rebate amount. Verification that turf is being removed is required. Areas previously covered by other plants or surfaces will NOT be considered as a part of the rebate. Residents of a "Homeowners' Association or HOA", must receive approval for a landscape retrofit that meets the HOA's requirements and restrictions. These may be different than the participating City's requirements.			
By participating in the program, you waive and release the City of Glendora and their contractors and agents from any and all claims and causes of action arising out of the removal of turf and/or the purchase, installation or use of devices in connection with this Turf Removal rebate program. Any claim you may have based upon any defect or failure of performance of a contracted service or device purchased by you should be pursued with the contractor or manufacturer/distributor.			
The City of Glendora only enforces the terms and conditions of the Residential/Commercial Turf Removal Program. The applicant is responsible for complying with all applicable laws, codes, policies, covenants, conditions, and restrictions that may apply. Quality, appearance, and maintenance of the converted area is the responsibility of the applicant. Drought tolerant landscapes MUST be maintained by the resident after installation.			
This is a voluntary program. Rebates will only be provided if all of the conditions and terms have been met. Funding for the program may run out at any time. Submitting a rebate application does NOT guarantee a rebate. If the project is not completed by the date given with the "Rebate Number" upon approval to move forward, you forfeit your rebate. Final project notification must be RECEIVED complete on or before the deadline date. Final project notification received more than five (5) days after the deadline date, will be returned to the applicant and rebate will NOT be honored. Participants in this program are not eligible for additional outdoor landscaping rebate incentives offered through the City of Glendora Water Conservation Rebate Program.			
Signature (required)			
By signing below, the applicant agrees to comply with the program terms and conditions, as well as all the Federal, State and local codes, including covenants, conditions and restrictions, as applicable. The applicant has read, understands and agrees to the terms and conditions of the program as outlined and certifies that the information on the application is true and correct.			
Property Owner Signature:	Print Name:	Date:	